

An Executive Session of the Board of Directors of Hammond Water Works Department was held on Wednesday, December 13, 2017 to discuss litigation and personnel matters prior to the commencement of the regular meeting of the Board of Directors. President, Vice President, Secretary, Treasurer, Asst. Sec/Treasurer and the Chief Executive Operator and Board Attorney were present. No other matters were discussed by the Board.

MEETING MINUTES, BOARD OF DIRECTORS
HAMMOND WATERWORKS DEPARTMENT
Wednesday December 13, 2017

S. Daniels	President	Edward Krusa, Chief Executive Operator
B. Grisolia	Vice President	Shanna Levinson, Board Attorney
R. Lendi	Treasurer	
P. Walker	Secretary	
C. Doughty	Asst. Sec/Treasurer	

The Board President called the meeting to order.

The Minutes of the previous meeting were approved and accepted as submitted to be placed on file upon motion made B. Grisolia by seconded by C. Doughty;, and motion carried.

Upon motion made by R. Lendi seconded by P. Walker; to approve the payment of the claims listed on Accounts Payable Voucher Ledger and UB Check Writer Deposit Refund register for 12-13-17.

The following reports were received to be placed on file upon motion made by B. Grisolia; seconded by C. Doughty, and motion carried: Three-Year Monthly Pumpage Comparison for November and December Filtration Daily Pumpage for 2017, Filtration Overtime Report for September, Operation Reports #35 and #36; Sick and Personnel Absentee Reports.

The Chief Executive Operator read allowed the Cash Flow Report dated December 12, 2017. After reading the report he mentioned to the Board that if anyone ever wants explanation on the cash flow just ask and it can be reviewed.

The Chief Executive Operator informed the Board that there are no changes in their Investments Report.

The Chief Executive Operator informed the Board that he had made a presentation to the IURC in Indianapolis on Tuesday of last week and it is the first step for approval for the Bond formalities.

The Chief Executive Operator informed the Board that the Water Department office staff will have their Holiday lunch on the 21st and hope the Board will be able to attend.

The Chief Executive Operator updated the Board on the Filtration Electrical Upgrade project. They are progressing and he will keep them updated.

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The Chief Executive Operator informed the Board that the Teamsters negotiations are complete. In the contract the meal money they get for after four and a half hours of overtime was formerly \$8.00 and will now be \$9.00. He should have the contract at the next meeting for the Boards review and approval. He further informed the Board that the Operators negotiations will begin on December 19th.

The Chief Executive Operator informed the Board that there were three main breaks today. One which was the 7000 block of Columbia which affected 170th Place, one break on the 7200 block of Howard which affect 172nd St. and the last one which is privately owned property on Indianapolis between Aldi's and Alverno Labs.

For informational purposes the Chief Executive Operator informed the Board that the Mayor has called for December 22nd as a half day Holiday for the City departments and the Water Department will mirror this as well.

The Chief Executive Operator informed the Board that prior to all meetings for the time being an Executive Session will be held ten minutes prior to the start of the regular meetings to discuss litigation and any personnel issues.

For informational purposes the Chief Executive Operator informed the Board that Greg Scott has returned from FMLA as of November 25th and Sandra Winston has submitted FMLA paperwork.

R. Lendi asked if anyone has reached out to Shana Levinson in regards to the JAWA.

S. Levinson replied that she has spoken with Jane Dall Wilson and they will get together when they are in the area and she also had sent some information on the JAWA to her.

R. Lendi wanted to make sure they were aware that the Board had new Attorneys.

S. Daniels requested that maybe the Board could get some reports on the Attorney fees and also any other contracts with outside vendors. Also, anything as far as updates on projects such as the meter replacement and how far complete we are. She further explained that maybe this didn't need to be done every meeting but maybe quarterly.

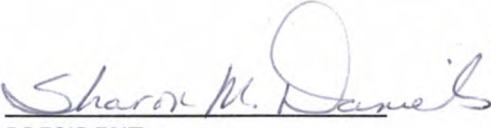
The Chief Executive Operator informed the President that as he has updates he will inform her on the projects and also he can bring number to her if she wanted as far as how many meters have been replaced, as we do keep track of that in the office.

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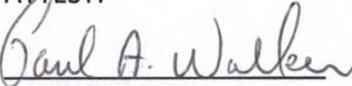
R. Lendi spoke to S. Daniels request that he understands what she is asking but thinks that as far as the bigger projects go the Engineers and Contractors do have not to exceed amounts, and in the reports given they get at each meeting it does say how much is paid to date. He suggested that maybe something to look at is a quarterly list of all vendors and how much has been paid to date to those vendors.

S. Daniels thought that was good but an update of some sort of bullet points on the projects for example the meter replacement project is 50% complete or just a bullet point of how far they may be on completion of each project, just to see if there is a possibility to projects will cost more due to where the contractor is on completion. But she does think the vendor listing is a good idea.

There being no further business to come before the Board, motion was made by; R. Lendi seconded by P. Walker and motion carried to: adjourn the meeting.


PRESIDENT

ATTEST:


SECRETARY